

Academic coordinator for the department of Bioproducts  
and Biosystems  
Aalto University

Direct Link: <https://www.AcademicKeys.com/r?job=236737>

Downloaded On: Dec. 8, 2024 11:36pm

Posted May 29, 2024, set to expire Dec. 30, 2024

**Job Title** Academic coordinator for the department of  
Bioproducts and Biosystems

**Department** T107 Bioproducts and Biosystems

**Institution** Aalto University  
, , Finland

**Date Posted** May 29, 2024

**Application Deadline** Open until filled

**Position Start Date** Available immediately

**Job Categories** Professional Staff

**Academic Field(s)** Bioengineering (all Bio-related fields)

**Job Website** [https://aalto.wd3.myworkdayjobs.com/aalto/job/Otaniemi-Espoo-Finland/Academic-coordinator-for-the-department-of-Bioproducts-and-Biosystems\\_R39554-1](https://aalto.wd3.myworkdayjobs.com/aalto/job/Otaniemi-Espoo-Finland/Academic-coordinator-for-the-department-of-Bioproducts-and-Biosystems_R39554-1)

**Apply By Email**

**Job Description**

Aalto University is where science and art meet technology and business. We shape a sustainable future by making research breakthroughs in and across our disciplines, sparking the game changers of tomorrow and creating novel solutions to major global challenges. Our community is made up of 13 000 students, 400 professors and close to 4 500 other faculty and staff working on our dynamic campus in Espoo, Greater Helsinki, Finland. Diversity is part of who we are, and we actively work to ensure our community's diversity and inclusiveness. This is why we warmly encourage qualified candidates from all backgrounds to join our community.

The School of Chemical Engineering is one of the six schools of Aalto University. It combines natural sciences and engineering in a unique way.

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We are now looking for an

Academic coordinator for the department of Bioproducts and Biosystems

We are looking for an organized and proactive academic coordinator for [\[url=https://www.aalto.fi/en/department-of-bioproducts-and-biosystems\]](https://www.aalto.fi/en/department-of-bioproducts-and-biosystems)the Department of Bioproducts and Biosystems (Bio2) in the School of Chemical Engineering. In this position, you will have a chance to make an impact by supporting the leadership of the department as well as meaningful and impactful events for the Circular Materials Bioeconomy Network (CIMANET), its external collaborators and doctoral researchers.

Your role and goals

The academic coordinator will have an important role in supporting the Head of Department of Bio2 and coordinating department-level activities, for example, internal events and regular meetings of the leadership. Once established, the academic coordinator will work closely with our professors and academic staff and proactively create networks beyond the department and school to support the department's activities and strategy. The selected candidate will also take an active role in developing communality in the department, in addition to supporting activities related to wellbeing at work. The selected candidate will create presentations and reports, in addition to organizing events.

In a complementary role, the selected candidate will coordinate activities of [\[url=https://www.aalto.fi/en/doctoral-education-pilot/cimanet-doctoral-education-network\]](https://www.aalto.fi/en/doctoral-education-pilot/cimanet-doctoral-education-network)the Circular Materials Bioeconomy Network (CIMANET). CIMANET is a doctoral education network that aims to provide scientific and technological competences to support the renewal of the bio-based industry through new sustainable materials and processes. The academic coordinator will act as a first contact point to facilitate networking with companies and other stakeholders, in addition to organizing events, and taking part in and coordinating other CIMANET activities like network-wide doctoral courses together with the CIMANET leadership.

Your network and team

The department of [\[url=https://www.aalto.fi/en/department-of-bioproducts-and-biosystems\]](https://www.aalto.fi/en/department-of-bioproducts-and-biosystems)Bioproducts and Biosystems (Bio2), one of the three departments in the School of Chemical Engineering at Aalto University, has an internationally leading reputation in basic and applied research for the development of advanced materials from natural resources. It is one of the leading European research and higher education institutions in the field of sustainable chemistry and engineering based on the utilization of renewable resources. Bio2 aims to contribute to the development of novel solutions to move towards

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sustainable primary production and processing systems that can produce materials with fewer inputs, less environmental impact and reduced greenhouse gas emissions. Within bioscience, the department has research in bioprocess technology, molecular biotechnology, enzyme technology, metabolic engineering, synthetic biology, biomolecular, and biohybrid materials. Other strengths of the department include sustainable materials and products based on lignocellulose, ranging from nanomaterials to novel cellulose-based textiles.

### Your experience and ambitions

We are looking for a professional with the following skills and competences: \*

Doctoral degree \*

Background in suitable field related to the department activities \*

Experience and a strong drive to collaborate with a variety of stakeholders ranging from professors and staff at the department to doctoral researchers, professors and company representatives in CIMANET \*

Proven track record of organizational and networking skills \*

Excellent spoken and written communication skills in English \*

Finnish proficiency is seen as an advantage \*

Openness to networking within the university to create bridges with research, learning and other services for the best outcomes for the department

### What we offer \*

Meaningful and inspiring environment. We are proud of our purpose to shape a sustainable future. We spark the game changers of tomorrow, and renew society with research-based knowledge, creativity and an entrepreneurial mindset. \*

Culture that inspires and includes everyone. All our work is guided by the values of the university: responsibility, courage, and collaboration. It's the people that create Aalto, now and in the future. We want to be an open community where equality and inclusion enable curiosity, innovation, collaboration and wellbeing. \*

Responsible and meaningful role with true impact in our department's, school's and university's success, and toward this end, in the wellbeing and development of our society. \*

Support, coaching and sparring when you feel you need it. \*

Great possibilities for competence development and learning. We constantly keep learning to find the most impactful ways to empower - and invest in - our people. \*

Insight into doctoral education in all the main universities in Finland as well as chance to network with companies within the area of bioeconomy and close collaboration with the FinnCERES competence center.

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The selected candidate will be granted a fixed-term contract for three years. The salary is determined according to the salary system of universities, and the salary range for the position is approximately 4000-4500 € based on the selected candidate's experience.

Our vast array of professional development opportunities means you will grow and learn, having the chance to participate actively in staff trainings and development projects based on your interests and needs.

We work in a hybrid way, and the primary workplace is Otaniemi, Espoo. The Otaniemi campus is a thriving and connected community of 100 nationalities, 13,000 students and 4,500 employees. Life at the transformed campus is vibrant and filled with amazing architecture, calming nature, and a variety of cafes, restaurants, services and good connections along the recently opened metro line.

Ready to apply?

To apply, please share the following application materials with us in English through our recruitment site ("Apply now!") at the latest on June 23rd, 2024. \*

Motivation letter \*

Curriculum vitae \*

Names and contact details of two references

Please note: Aalto University's employees should apply for the position via our internal HR system Workday (Internal Jobs) by using their existing Workday user account (not via the external webpage for open positions). Aalto University's students and visitors should apply as external candidates with personal (not aalto) email.

For more information about the position, please contact professor, Head of Department Lauri Rautkari ([url=mailto:lauri.rautkari@aalto.fi]lauri.rautkari@aalto.fi).

Want to know more about us and your future colleagues? You can watch these videos:

[url=https://www.youtube.com/watch?v=5k\_og\_6zUJQ]Aalto University - Towards a better world, [url=https://www.youtube.com/watch?v=dUfEGVM-ZP8&feature=youtu.be]Aalto People , and [url=https://www.youtube.com/watch?v=ZK6pDWm1\_CE]Shaping a Sustainable Future. Read more about working at Aalto: [url=https://www.aalto.fi/en/careers-at-aalto]https://www.aalto.fi/en/careers-at-aalto

Check out our new virtual campus experience: [url=https://virtualtour.aalto.fi/]https://virtualtour.aalto.fi/

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### About Finland

Finland is a great place for living with or without family - it is a safe, politically stable and well-organized Nordic society. Finland is consistently ranked high in quality of life and was just listed again as the happiest country in the world: [[url=https://worldhappiness.report/news/its-a-three-peat-finland-keeps-top-spot-as-happiest-country-in-world/](https://worldhappiness.report/news/its-a-three-peat-finland-keeps-top-spot-as-happiest-country-in-world/)]https://worldhappiness.report/news/its-a-three-peat-finland-keeps-top-spot-as-happiest-country-in-world/. For more information about living in Finland: [[url=https://www.aalto.fi/en/careers-at-aalto/for-international-staff](https://www.aalto.fi/en/careers-at-aalto/for-international-staff)]https://www.aalto.fi/en/careers-at-aalto/for-international-staff .

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### Contact

Finland