

INESC TEC | Technical Specialist Accounting and  
Finance (AE2024-0263)  
INESC TEC

Direct Link: <https://www.AcademicKeys.com/r?job=241094>

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Posted Jul. 15, 2024, set to expire Nov. 14, 2024

<b>Job Title</b>	INESC TEC   Technical Specialist Accounting and Finance (AE2024-0263)
<b>Department</b>	CF
<b>Institution</b>	INESC TEC PORTO, , Portugal
<b>Date Posted</b>	Jul. 15, 2024
<b>Application Deadline</b>	Jul. 26, 2024
<b>Position Start Date</b>	Jul. 15, 2024
<b>Job Categories</b>	Graduate Student
<b>Academic Field(s)</b>	Engineering - Other
<b>Apply Online Here</b>	<a href="https://www.inesctec.pt/en/opportunities/accounting-and-finance-AE2024-0263#intro">https://www.inesctec.pt/en/opportunities/accounting-and-finance-AE2024-0263#intro</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

## Accounting and Finance

### Work description

The main tasks focus on the financial/accounting processing of documents from an institution whose activity is centered on the development of R&D projects, such as: preparation, processing, and release of accounting documents; support to purchasing processes, treasury and fixed assets.

### Academic Qualifications

- Bachelor's degree in accounting.

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- Management or Economics, completed less than 3 years ago.

### Minimum profile required

- Computer skills, namely working with Windows.
- Good knowledge of the English and Portuguese languages.

### Preference factors

- We value objectivity, planning competences, autonomy, integrity, team spirit, positive and proactive attitude.
- No experience, to start your career.

### Application Period

Since 15 Jul 2024 to 26 Jul 2024

### Scientific Advisor

[Paula Faria](#)

### What we offer

- **Multicultural and collaborative environment**
- A multicultural, international and collaborative environment that makes it easier to exchange ideas, work in networks and create synergies.
- **International projects**
- The possibility of working in international projects with some of the most important companies in the field.
- **Mentoring**
- Mentoring with the best researchers in the fields of electrical and industrial engineering, bioengineering, information technology and physics.
- **Self Improvement**
- The possibility of participating in international conferences, workshops, seminars and vocational training.
- **Other Benefits and Perks**
- Flexible working time, health insurance, discounts in hotels, transportation, etc.
- **Informal Events**
- Annual informal events, such as the multicultural party.

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### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### Contact

Portugal

**Contact E-mail**    rh@inesctec.pt