

Dean, Allen School for Engineering & Computing  
Trine University

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Downloaded On: Dec. 22, 2024 3:26am

Posted Oct. 9, 2024, set to expire Feb. 10, 2025

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| <b>Job Title</b>            | Dean, Allen School for Engineering & Computing   |
| <b>Department</b>           | Allen School of Engineering & Computing<br><a href="https://www.trine.edu/academics/colleges-schools/allen-engineering/index.aspx">https://www.trine.edu/academics/colleges-schools/allen-engineering/index.aspx</a>   |
| <b>Institution</b>          | Trine University<br>Angola, Indiana  |
| <b>Date Posted</b>          | Oct. 9, 2024   |
| <b>Application Deadline</b> | Open until filled  |
| <b>Position Start Date</b>  | Jan. 2, 2025   |
| <b>Job Categories</b>       | Professor<br>Dean  |
| <b>Academic Field(s)</b>    | Robotics<br>Mechatronics<br>Mechanical Engineering<br>Engineering Mechanics<br>Electrical and/or Electronics<br>Computer Engineering<br>Computer Science<br>Civil Engineering<br>Chemical/Petroleum<br>Architectural (Building & Construction)<br>Aerospace/Aeronautical/Astronautics<br>Engineering - Other |
| <b>Apply Online Here</b>    | <a href="https://www.trine.edu/human-resources/careers/dean-allen-engineering.aspx">https://www.trine.edu/human-resources/careers/dean-allen-engineering.aspx</a>  |

**Apply By Email**

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## Job Description

### Dean, Allen School for Engineering & Computing

Angola, Indiana

Full-time

### Summary

Trine University invites applications for the position of Dean of the Allen School of Engineering & Computing.

The 12-month position of Dean requires an individual who can serve effectively as the academic and administrative officer of the School. Reporting to the Vice President for Academic Affairs, the Dean will be responsible for providing leadership in academics, professional development activities, and research in accordance with the mission, vision, and reputation of the School. The position will remain open until filled.

The School Dean must be committed to the centrality of a Trine education and possess the energy and vision to support faculty in achieving excellence in teaching, outreach, engagement, and research. As a teaching institution, the Dean must have a strong commitment to effective pedagogy and the academic success of students.

It is recommended that the School Dean have at least three years of teaching experience plus three years of administrative experience in higher education at the level of Department Chair or higher and hold a terminal degree in a field related to the disciplines housed in the Allen School. The Dean should present evidence of experience in leadership and the interpersonal skills and ability to build collegiality, trust, and consensus among faculty, staff, students, alumni, and school partners.

### Duties and Responsibilities

In addition, the School Dean must provide the following essential duties:

- Supervise all departments within the School, including all appropriate faculty and staff

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- Assess the needs and coordinate the development of instructional programs and curricula within the School
- Coordinate faculty recruitment efforts and recommend the appointment of academic personnel
- Oversee School-specific grant proposals and administer grant funds in coordination with University Advancement
- Represent the School at academic meetings

It is expected that a School Dean will teach three credit hours per semester.

The School Dean will also be responsible and accountable for additional duties and assignments as prescribed by the Vice President for Academic Affairs.

### **Qualifications/Required Education**

It is recommended that the School Dean have at least three years of teaching experience plus three years of administrative experience in higher education at the level of Department Chair or higher and hold a terminal degree in a field related to the disciplines housed in the Allen School.

The Dean should present evidence of experience in leadership and the interpersonal skills and ability to build collegiality, trust, and consensus among faculty, staff, students, alumni, and school partners.

Specifically, the School Dean should bring experience, commitment, and strategic plans for:

- Promoting excellence in the teaching profession
- Providing ABET-specific guidance and support for successful accreditation outcomes
- Recruiting and retaining students in coordination with University Admissions
- Developing positive and strategic relationships with industry stakeholders
- Fundraising in coordination with University Advancement
- Providing outcomes assessment and professional development for faculty and staff
- Preparing and managing School budgets

### **Salary**

Rank and salary will be based on qualifications.

### **Outstanding Benefits:**

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Trine University offers a comprehensive benefit package designed to provide a variety of choices to best fit your needs and the needs of your family. Some benefits offered include:

- Health - medical, dental, flex spending, HSA accounts
- Life insurance - a variety of voluntary life options are available along with an employer paid employee life policy valued at 1 ½ times annual salary
- Paid vacation and sick time
- Retirement - after one year of full-time service you are eligible for an employer contribution of 5% and up to an additional 5% employer match

Review of candidates will begin immediately and continue until position is filled.

### **EEO/AA Policy**

Trine University is an equal opportunity employer. Applicants are considered for employment without regard to race, color, religion, sex, age, disability, national origin, genetic information, citizenship status, military status, or any other basis prohibited by law, unless such basis constitutes a bona fide occupational qualification. Trine will comply with its legal obligation to provide reasonable accommodations to qualified individuals with disabilities and for religious beliefs.

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**      Human Resources  
Allen School of Engineering & Computing  
Trine University  
One University Ave  
Angola, IN 46703



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**Phone Number**      260-665-4991  
**Contact E-mail**     trinehr@trine.edu