

Junior/Assistant Specialist - Center for Effective Global
Action
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=256413>

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Posted Apr. 30, 2025, set to expire May 30, 2025

Job Title	Junior/Assistant Specialist - Center for Effective Global Action
Department	Center for Effective Global Action
Institution	University of California Berkeley Berkeley, California
Date Posted	Apr. 30, 2025
Application Deadline	05/30/2025
Position Start Date	Available immediately
Job Categories	Research Scientist/Associate
Academic Field(s)	Civil Engineering
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Job Description

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Junior/Assistant Specialist - Center for Effective Global Action

Position overview

Salary range: The UC academic salary scales set the minimum pay determined by rank and step at appointment. See the following table(s) for the current salary scale(s) for this position:

https://www.ucop.edu/academic-personnel-programs/_files/2024-25/july-2024-scales/t24-b.pdf . The current base salary range for this position is \$53,100-\$68,300. "Offscale" salaries, which yield compensation that is higher than the published systemwide salary at the designated rank and step, are offered when necessary to meet competitive conditions

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Percent time: 100%

Anticipated start: 9/1/2025

Position duration: 1 year with the potential of renewal pending funding

Application Window

Open date: April 29, 2025

Next review date: Wednesday, May 14, 2025 at 11:59pm (Pacific Time)

Apply by this date to ensure full consideration by the committee.

Final date: Friday, May 30, 2025 at 11:59pm (Pacific Time)

Applications will continue to be accepted until this date, but those received after the review date will only be considered if the position has not yet been filled.

Position description

In support of expanding research on infrastructure economics with the Center for Effective Global Action (CEGA) at the University of California, Berkeley seeks to hire three full-time post-BA Junior/Assistant Specialists for the 2025-2026 academic year. The Junior/Assistant Specialist will assist in assembling a comprehensive dataset on Department of Transportation (DOT) projects across multiple states. This dataset will be used to investigate issues such as infrastructure financing, project management, and bidding practices.

We are seeking a motivated individual to assist in data collection and documentation for a range of Department of Transportation (DOT) projects. This role will involve gathering detailed information such as project IDs, locations, descriptions, complexity, bid details, contract amounts, timelines, and personnel from various sources, including government documents, websites, and engineering plans. In addition, the candidate will help prepare comprehensive documentation for each dataset variable, detailing the process of collection and creation. The position also includes supporting the creation of slide decks and other materials for working group meetings and posting these materials on the NBER website for broad dissemination. Collaboration with Cailin Slattery and other members of the research team will be essential to ensure the accuracy, completeness, and proper documentation of the data.

Qualifications

Basic qualifications (required at time of application)

Bachelor's Degree or equivalent international degree or enrolled in a Bachelor's Degree or equivalent

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international degree program

Additional qualifications (required at time of start)

Bachelor's Degree or equivalent international degree

Preferred qualifications

- Bachelor's Degree or equivalent international degree in civil engineering, economics, public policy, or related field.
- Strong interest in infrastructure economics or data collection related to public policy
- Familiarity with R or Stata for data manipulation and analysis
- Excellent organizational and communication skills

Application Requirements

Document requirements

- Curriculum Vitae - Your most recently updated C.V.
- Cover Letter

Reference requirements

- 3-5 required (contact information only)

Apply link: <https://aprecruit.berkeley.edu/JPF04891>

Help contact: cailin.slattery@berkeley.edu

About UC Berkeley

UC Berkeley is committed to diversity, equity, inclusion, and belonging in our public mission of research, teaching, and service. These values are embedded in our [Principles of Community](#), which reflect our passion for critical inquiry, debate, discovery and innovation, and our deep commitment to contributing to a better world. Every member of the UC Berkeley community has a role in sustaining a safe, caring and humane environment in which these values can thrive.

The University of California, Berkeley is an Equal Opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, or protected veteran status.

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For more information, please refer to the [University of California's Affirmative Action and Nondiscrimination in Employment Policy](#) and the [University of California's Anti-Discrimination Policy](#).

In searches when letters of reference are required all letters will be treated as confidential per University of California policy and California state law. Please refer potential referees, including when letters are provided via a third party (i.e., dossier service or career center), to the [UC Berkeley statement of confidentiality](#) prior to submitting their letter.

As a University employee, you will be required to comply with all applicable University policies and/or collective bargaining agreements, as may be amended from time to time. Federal, state, or local government directives may impose additional requirements.

As a condition of employment, the finalist will be required to disclose if they are subject to any **final** administrative or judicial decisions within the last seven years determining that they committed any misconduct.

- "Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer.
- [UC Sexual Violence and Sexual Harassment Policy](#)
- [UC Anti-Discrimination Policy](#)
- [APM - 035: Affirmative Action and Nondiscrimination in Employment](#)

Job location

Berkeley, CA

To apply, visit <https://aprecruit.berkeley.edu/JPF04891>

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Contact Information

Please reference Academickeys in your cover letter when
applying for or inquiring about this job announcement.

Contact

N/A

University of California Berkeley

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