

INESC TEC | Technical Staff (AE2025-0419)
INESC TEC

Direct Link: <https://www.AcademicKeys.com/r?job=262460>

Downloaded On: Sep. 17, 2025 9:37pm

Posted Sep. 17, 2025, set to expire Jan. 12, 2026

Job Title	INESC TEC Technical Staff (AE2025-0419)
Department	AG
Institution	INESC TEC PORTO, , Portugal
Date Posted	Sep. 17, 2025
Application Deadline	Sep. 24, 2025
Position Start Date	Sep. 11, 2025
Job Categories	Graduate Student
Academic Field(s)	Engineering - Other Computer Engineering
Apply Online Here	https://www.inesctec.pt/en/form/notice/5656
Apply By Email	
Job Description	

CALL FOR APPLICATIONS — Technical Staff

Job reference: AE2025-0419 (AG-Geral – AG)

Institution: INESC TEC – Institute for Systems and Computer Engineering, Technology and Science

Position: Technical Staff

Regime and location: Híbrido – Porto

Responsible: Isabel Macedo

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Start date: Fixed-term contract of uncertain duration, on a part-time basis, starting on 13/10/2025 or as agreed between the parties.

Job summary:

INESC TEC is inviting for applications for a Technical Staff in the field of Management Support, more specifically with responsibilities in the field of Information Management.

Key responsibilities:

- Coordination and execution of information management activities in the areas of science management, scientific publications and research data management, repository management, and knowledge management.
- Production of scientometric indicators, development and implementation of policies on open science, publishing, metadata, information organization and access.
- Development of knowledge management tools.
- Institutional representation before entities managing curriculum systems, publication and data aggregators, and identifier providers, as well as coordination and participation in similar initiatives within entities of which INESC TEC is a member, particularly in the field of information management and related areas.

Minimum requirements and qualifications:

- PhD in the field of Information Science or equivalent, with experience or a scientific track record compatible with the category of junior researcher.

Preferential factors:

Participation in research and development projects in information management within the scope of Science management.

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What we offer

- Integration into an institution of excellence in the National Scientific System.
- A stimulating challenge and the chance to contribute to the creation of something new and of strategic importance to the institution.
- Collaborative, international, inclusive and innovation-oriented environment.
- Autonomy and the possibility of personal and professional growth.
- Access to specialized training, flexible working hours, hybrid working arrangements, health insurance and other benefits.
- Remuneration in line with experience and the role, with the possibility of bonuses via Performance Assessment.

Application process:

- Electronic form filling in <http://www.inesctec.pt/> in the section WORK WITH US.
- Application period: 11/09/2025 until 24/09/2025.
- Candidates who meet the minimum requirements will be admitted to the evaluation and selection phase.

Selection process:

Consisting of two phases, the first involves a Curriculum Assessment (CA) and the second an Individual Interview (IE). All parameters are assessed on a scale of 0 to 100, considering merit, suitability and preference factors.

The CA parameters and their respective weights are:

- Professional Experience (PE, 20%): Years of relevant experience in the field (10%); Relevance of previous positions (10%).
- Academic Background (AF, 40%): Highest academic degree obtained (20%); Relevance of courses to the position (20%).
- Additional Certifications and Qualifications (CQ, 40%): Additional certifications/training relevant to

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the position (10%); Verification of preference factors (30%).

Candidates with AC < 50 are excluded on absolute merit. The best five candidates who are not excluded. The best five candidates who are not excluded on absolute merit are called for the EI. The Final classification (FC) is obtained from the AC (80%) and the EI (20%).

Notification of results

The results of the selection process will be communicated to interested parties by email.

Disability bonus:

Candidates with a degree of disability equal to or greater than 90% will have a bonus of 20 points in the Curricular Assessment score.

Candidates with a degree of disability equal to or greater than 60% and less than 90% will have a bonus of 10 points in the Curricular Assessment score. In these cases, the bonus score for the Curricular Assessment may exceed 100 points.

The degree of incapacity must be proven by submitting a Medical Certificate of Multipurpose Incapacity when applying.

Selection panel:

- President: Prof. Gabriel David
- Jury members: Prof. João Claro e Doutor João Castro

For more information: [Click Here](#)

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

INESC TEC - Instituto De Engenharia De Sistemas E
Computadores, Tecnologia E Ciência
Portugal

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