

Coordinator – LUMI AI Factory Hub
Aalto University

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Posted Oct. 20, 2025, set to expire Feb. 19, 2026

Job Title Coordinator – LUMI AI Factory Hub
Department T313 Dept. Computer Science
Institution Aalto University
, , Finland

Date Posted Oct. 20, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Computer Science

Job Website https://aalto.wd3.myworkdayjobs.com/aalto/job/Otaniemi-Espoo-Finland/Coordinator---LUMI-AI-Factory-Hub_R43414-1

Apply By Email

Job Description

The [\[url=https://lumi-ai-factory.eu/hubs/\]](https://lumi-ai-factory.eu/hubs/)Otaniemi AI Factory Hub, located at [\[url=https://www.aalto.fi/en\]](https://www.aalto.fi/en)Aalto University's campus, is a collaboration platform that connects researchers, students, and companies with the computing power of the LUMI-AI supercomputer. As the Finnish node of the European Commission's [\[url=https://digital-strategy.ec.europa.eu/en/policies/ai-factories\]](https://digital-strategy.ec.europa.eu/en/policies/ai-factories)AI Factories initiative - a Europe-wide effort to accelerate research and innovation in artificial intelligence - the Hub works closely with [\[url=https://csc.fi/en/\]](https://csc.fi/en/)CSC - IT Center for Science and the [\[url=https://www.ellisinstitute.fi/\]](https://www.ellisinstitute.fi/)ELLIS Institute Finland to strengthen Finland's and Europe's AI ecosystem.

Coordinator - LUMI AI Factory Hub

We're looking for a Coordinator to help shape and run the Otaniemi AI Factory Hub - a collaborative

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environment connecting researchers, students, and companies to accelerate breakthroughs in artificial intelligence.

As Coordinator, you'll be at the heart of an inspiring ecosystem where Europe's most promising AI talent can connect, learn, and innovate. Whether you are at the beginning of your career or already experienced, what matters most is your motivation, initiative, and willingness to contribute to a diverse and ambitious community.

Your role

In this role, you will play a central part in building and coordinating the operations of the Otaniemi AI Factory Hub and its community. Your key responsibilities include: * Supporting the establishment and daily operations of the Hub, a physical and virtual co-working and research collaboration space linked to the LUMI-AI supercomputer * Developing and coordinating activities for AI students, researchers, company participants, and Research Software Engineers (RSEs), such as study groups, networking events, company match-making sessions, and lectures on High-Performance Computing (HPC) and AI * Coordinating arrangements for events and providing guidance and support to visitors, including participants in co-working sessions, trainings, workshops, and other activities * Facilitating access to computing resources and organizing opportunities for practical familiarization with HPC environments * Fostering a welcoming and inclusive community that attracts AI talent and connects diverse stakeholders, including students, researchers, RSEs, startups, SMEs, and industry partners * Handling project administration tasks related to Aalto University's role in this EU initiative, in close collaboration with CSC - IT Center for Science (project coordinator) and other partners * Collaborating closely with CSC, the LUMI infrastructure, and Aalto Science-IT to ensure seamless integration of resources and services

Your profile

We are looking for a proactive and organized team player with the following qualifications: * University degree in a relevant field (e.g., technology, education, communications, administration, or business) * Strong organizational and project management skills, with experience in coordinating research, innovation, or community activities (EU project administration is considered an asset) * Excellent communication skills in English (Finnish is considered an asset) * Ability to collaborate with a diverse range of stakeholders - including researchers, students, companies, and international partners - as well as to work independently and proactively * Interest in artificial intelligence, high-performance computing, and research ecosystems * A genuine willingness to learn and grow as part of a collaborative team

What we offer

This position provides an opportunity to contribute to Finland's role in a major EU initiative connected

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to the LUMI-AI supercomputer and the ELLIS Institute Finland, supporting world-class AI research and innovation. The role is dynamic and multifaceted, combining project coordination, community-building, and external engagement. You will work closely with leading researchers, companies, and European partners while being part of an inspiring and collaborative working environment at Aalto University.

The position is full-time and will be based at Aalto University's campus in Otaniemi, Espoo. The contract is fixed-term for an initial period until March 2028. The salary will be defined according to Aalto University's pay grade system, based on the candidate's experience. We offer occupational health services, wellbeing benefits, and a supportive atmosphere for developing your career and skills.

Ready to apply?

To apply, please submit your application, including a motivation letter (max. 2 pages) and CV in a single PDF, through our recruitment site by 19 November 2025.

Please note: Aalto University's employees should apply for the position via our internal HR system Workday (Internal Jobs) by using their existing Workday user account (not via the external webpage for open positions).

For more information about the position, please contact Outi Kivekäs, Chief of Administration, ELLIS Institute Finland (Aalto University), available by phone at +358 50 430 6322 on Wednesday 22 October 12:00-13:00, Wednesday 29 October 9:00-10:00, and Monday 10 November 12:00-13:00.

If you'd like to hear more from the collaboration with CSC, please contact Eeva Harjula, Project Manager for AI Factory Hubs (CSC), available by phone at +358 50 433 2731 on Friday 24 October 9:00-10:00, Tuesday 28 October, and Thursday 6 November 10:00-11:00.

Please note that we cannot respond to email or other written enquiries.

Want to know more about us?

<https://lumi-ai-factory.eu/>The LUMI AI Factory is a leading-edge service infrastructure and expert support center designed to accelerate AI innovation across Europe. It is built on a consortium formed by six countries: Czechia, Denmark, Estonia, Finland, Norway, and Poland and hosted by <https://www.csc.fi/>CSC - IT Center for Science, which also coordinates the LUMI AI Factory consortium. The LUMI AI Factory Hub provides both physical and virtual co-working spaces that cater to diverse stakeholders, including startups, SMEs, research communities, students, and HPC/AI support teams. The main site is located at Aalto University campus, with subsidiary sites across the consortium partner states.

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[url=https://www.ellisinstitute.fi/]ELLIS Institute Finland is a newly established world-class research center in AI and machine learning. It is a central part of the pan-European AI network of excellence - ELLIS, European Laboratory for Learning and Intelligent Systems. Rooted in European competence and values, the Institute serves as Finland's leading-edge AI research center, driving transformative research, advancing RDI collaborations, and facilitating engagement between academia, industry, and public stakeholders. Coordinated by [url=https://www.aalto.fi/en]Aalto University, the ELLIS Institute Finland operates in partnership with all Finnish universities and is located in Otaniemi, Espoo, in close proximity to the LUMI AI Factory Hub.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Finland